

University of the Philippines Mindanao
Mintal, Tugbok District
Davao City

RECOMMENDATION – OTHER ACADEMIC/ADMINISTRATIVE ASSIGNMENTS

1. **NAME:** _____
2. **PRESENT DESIGNATION/RANK:** _____
3. **DEPARTMENT/COLLEGE/UNIT/OFFICE:** _____
4. **PROPOSED ASSIGNMENT/MISSION:** _____

5. **EFFECTIVITY: FROM** _____ **TO:** _____

6. **CONDITIONS/JUSTIFICATION:**

7. **RECOMMENDED BY:**

8. **ENDORSED BY:**

9. **PERSONNEL CLEARANCE**

Chief, HRDO

10. **BUDGET CLEARANCE**

TERESITA V. LAGSUB
Chief, Budget Office

11. **ACTION OF THE VICE CHANCELLOR
FOR ACADEMIC AFFAIRS/ADMINISTRATION**

Recommending:

Approval Disapproval

12. **ACTION OF THE CHANCELLOR**

Approved Disapproved

SYLVIA B. CONCEPCION, Ph.D.
Chancellor
