

UNIVERSITY OF THE PHILIPPINES

OFFICE OF THE UNIVERSITY REGISTRAR

APPLICATION FOR STUDY PRIVILEGES

For Non-Earning Dependents of U.P. Personnel

School Year _____ Semester/Summer, 20____-20____

NOTE: The deadline for submission is the day before the first day of registration for each semester or summer.

Student Name _____ **Student No.** _____ **College** _____

A. I hereby certify that the above mentioned student is my son/daughter/spouse and at present is not employed or has no other means of income.

Printed Name/Signature of UP Personnel

Designation/Office/Unit

B. 1. For Currently Employed Personnel (To be accomplished by HRDO)

This is to certify that _____ is a () regular fulltime personnel () regular part time faculty and has rendered an aggregate service in the university of not less than five (5) years with the following status:

not on leave

on sick leave

on vacation leave with pay

on vacation leave without pay

on secondment to another gov't agency or outside the country on academic assignment

2. For U.P. Retirees and other Personnel

This is to certify that _____ was already separated from the service in the University due to () compulsory retirement () optional retirement () disability on _____ with an aggregate service in the University of not less than ten (10) years.

Date

C. (To be filled out by the student)
Grades Obtained During the Last Enrollment
_____ Semester/Summer, 20____-20____

SUBJECT	GRADE	UNIT
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

D. (To be accomplished by the Registrar's Office)

Recommending Approval:

- 100% discount on tuition, miscellaneous & lab fees
- 50% discount on tuition, miscellaneous & lab fees
- not entitled to any discount

Date

Registrar

Approved:

University Registrar

This is to certify that the above mentioned student () has exceeded () has not exceeded the allowed maximum residence and the grades for all the subject enrolled in as of the last day of registration for said semester/summer are complete & complete

College Secretary

Date

E. Subjects to Enroll (to be accomplished by the student)

SUBJECT	UNIT	SUBJECT	UNIT
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____