GS Form No.3



# UNIVERSITY OF THE PHILIPPINES MINDANAO SCHOOL OF MANAGEMENT

**Davao City 8022 Philippines**

**STANDARD RECOMMENDATION FORM**

*TO THE APPLICANT*: This form should be given to professors who are able to evaluate you for graduate study.

|  |  |  |  |
| --- | --- | --- | --- |
| 1.Name of Applicant: |  |  |  |
| Family Name | First Name | Middle Name |

2. Proposed Major Field and/or Area of Specialization:

To the Evaluator: Your recommendation will be considered confidential. Please return directly to the above address.

R E C O M M E N D A T I O N

1. How long have you known the applicant and in what capacity?

|  |  |
| --- | --- |
| As his professor |  years |
| As his research adviser |  years |
| As his employer/supervisor |  years |
| Others (please specify)  |  years |

|  |
| --- |
| 2. Was the applicant enrolled in any of your classes and if so, in what subjects? |
| 3. Please describe the applicant’s potential for teaching and research. |
| 3a. Please describe the applicant’s professional experience in relation with the degree sought. |

1. Please rate the applicant on each characteristic in comparison with your other students with approximately the same amount of experience and training.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| CHARACTERISTICS | Upper 2% | Upper 5% | Upper 10% | Upper 25% | Upper 50% | Lower 50% | No Basis For Judgment |
| 1. Intellectual capacity |  |  |  |  |  |  |  |
| 2. Desire to achieve/ambition |  |  |  |  |  |  |  |
| 3. Potential for success in major field |  |  |  |  |  |  |  |
| 4. Emotional maturity |  |  |  |  |  |  |  |
| 5. Enthusiasm |  |  |  |  |  |  |  |
| 6. Initiative |  |  |  |  |  |  |  |
| 7. Resourcefulness |  |  |  |  |  |  |  |
| 8. Responsibility |  |  |  |  |  |  |  |
| 9. Carefulness in work |  |  |  |  |  |  |  |
| 10. Originality/Ingenuity |  |  |  |  |  |  |  |
| 11. Ability to work with others |  |  |  |  |  |  |  |
| 12. Ability to adjust in new situations |  |  |  |  |  |  |  |
| 13. Leadership qualities |  |  |  |  |  |  |  |
| 14. Written expression skills |  |  |  |  |  |  |  |
| 15. Oral expression skills |  |  |  |  |  |  |  |

1. Please indicate additional information concerning the applicant’s potential as a graduate student that may not be reflected in his transcript of records. (Please use additional sheet if necessary.)
2. Please indicate the strength of your overall endorsement and your expectations of the performance of the applicant in graduate study.

|  |  |
| --- | --- |
|  | PhD by Research  |
| Outstanding | Upper 5% |
| Above Average | Upper 15% |
| Satisfactory | Upper 25% |
| Some reservations |  |
| Marginal |  |
| Unsatisfactory |  |

Your Name, Position and Address:

|  |
| --- |
| Signature |
| Date |

Thank you for completing this recommendation.