

UNIVERSITY OF THE PHILIPPINES

OFFICE OF THE UNIVERSITY REGISTRAR

APPLICATION FOR STUDY PRIVILEGES
For Non-Earning Dependents of U.P. Personnel
School Year \_\_\_\_\_ Semester/Summer, 20\_\_ -20\_\_

NOTE: The deadline for submission is the day before the first day of registration for each semester or summer.

Student Name \_\_\_\_\_ Student No. \_\_\_\_\_ College \_\_\_\_\_

A. I hereby certify that the above mentioned student is my son/daughter/spouse and at present is not employed or has no other means of income.

Printed Name/Signature of UP Personnel \_\_\_\_\_ Designation/Office/Unit \_\_\_\_\_

B. 1. For Currently Employed Personnel (To be accomplished by HRDO)

This is to certify that \_\_\_\_\_ is a ( ) regular fulltime personnel ( ) regular part time faculty and has rendered an aggregate service in the university of not less than five (5) years with the following status:

- [ ] not on leave [ ] on vacation leave without pay
[ ] on sick leave [ ] on secondment to another gov't agency or outside the country on academic assignment
[ ] on vacation leave with pay

2. For U.P. Retirees and other Personnel

This is to certify that \_\_\_\_\_ was already separated from the service in the University due to ( ) compulsory retirement ( ) optional retirement ( ) disability on \_\_\_\_\_ with an aggregate service in the University of not less than ten (10) years.

\_\_\_\_\_
Date

C. (To be filled out by the student)
Grades Obtained During the Last Enrollment
\_\_\_\_\_ Semester/Summer, 20\_\_ -20\_\_

Table with 3 columns: SUBJECT, GRADE, UNIT. Multiple rows of blank lines for data entry.

D. (To be accomplished by the Registrar's Office)

Recommending Approval:

- [ ] 100% discount on tuition, miscellaneous & lab fees
[ ] 50% discount on tuition, miscellaneous & lab fees
[ ] not entitled to any discount

\_\_\_\_\_
Date Registrar

Approved: \_\_\_\_\_
University Registrar

This is to certify that the above mentioned student ( ) has exceeded ( ) has not exceeded the allowed maximum residence and the grades for all the subject enrolled in as of the last day of registration for said semester/summer are complete & complete

\_\_\_\_\_
College Secretary Date

E. Subjects to Enroll (to be accomplished by the student)

Table with 4 columns: SUBJECT, UNIT, SUBJECT, UNIT. Multiple rows of blank lines for data entry.